

Please complete and return to Sacred Heart Academy.

Directions: A student requesting to bring a guest who is not a Sacred Heart Academy student to an academy sponsored event must submit a photo/photocopy or guest's ID/picture and must have this form completed and returned to the principal's office by the Wednesday before the event. This form requires the signature of an administrator from the guest's school. These procedures are in place to help ensure the safety of our students at these school functions.

As a Sacred Heart Academy student, I understand that all SHA rules apply at school social events. I will take full responsibility to inform and ensure my guest's compliance to these rules. The guest must always have photo identification on his/her possession.

signature of SHA student

grade level

Date

As a parent of the above SHA student, I find his/her guest to be a responsible person, and I approve of him/her as an acceptable guest for the SHA event.

parent signature of SHA student

Date

GUEST INFORMATION (PLEASE PRINT)

NAME OF GUEST: _____ AGE _____

ADDRESS: _____

PHONE NUMBER _____

NAME OF SCHOOL CURRENTLY ATTENDING _____

CURRENT GRADE _____

IF NOT A STUDENT, LIST EMPLOYER AND EMPLOYER'S PHONE NUMBER:

As the Principal/Administrator of the school this student attends, I verify that he/she is a student in good standing.

Signature of Administrator

Title

Date

Please fax back to 989 772 1707